



Make a National Impact with AmeriCorps VISTA!

Join a national movement to fight poverty and strengthen communities! United Way of the Lakeshore and **Legal Aid of Western Michigan** are proud to partner with **AmeriCorps Volunteers in Service to America (VISTA)** to create meaningful change for families who are ALICE (Asset Limited, Income Constrained, Employed) and facing poverty.

Serve as a VISTA Member in the role of **Bilingual Outreach Specialist** and help drive solutions that empower families and build stronger communities!

Position Overview

As a VISTA, you will serve as a national service volunteer for a one-year term, focusing on capacity-building projects that make a lasting impact. While this is not a traditional job, VISTA members receive a living allowance and excellent benefits while serving alongside passionate teams.

Working throughout Muskegon, Newaygo, and Oceana Counties, the Specialist focuses on two goals: 1) building and maintaining an outreach and intake referral network among partner organizations which serve rural and Spanish-speaking communities; and 2) performing direct client-community outreach to ensure that our services are known by and available to all county residents.

Responsibilities

- Create and strengthen relationships with partner organizations—especially nonprofit, government, and faith-based organizations—which serve our shared client communities
- Educate partner organizations about our intake processes and client eligibility standards and establish clear referral processes
- Conduct outreach and education activities targeting Spanish-speaking and rural client communities
- Collaborate with coworkers and LAWM volunteers on legal clinics and other events which bring our services into client communities

Qualifications

To be considered for this position, an applicant must:



- Have a high-school diploma or equivalent
 - Be fully bilingual and biliterate (fluent) in Spanish and English
 - Possess a valid driver's license and have access to a registered, insured vehicle for use in business travel
 - Be interested in how and why legal aid lawyers work to protect their clients' rights, challenge injustices, and fight poverty in our region
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Benefits of Serving as an AmeriCorps VISTA:

- **Living Allowance:** Receive a modest bi-weekly stipend to cover basic living expenses. (*Annual amount: \$22,800*)
 - **End of Service Award:** Choose between a **Segal Education Award** (to cover education costs) or a **cash stipend**. Members aged 55+ can transfer the education award to an eligible family member.
 - **Non-Competitive Eligibility (NCE):** Gain a hiring advantage for federal employment opportunities.
 - **Professional Development:** Participate in in-person and virtual training to advance your skills.
 - **Child Care Assistance:** Eligible members may receive financial support for children under the age of 13.
 - **Healthcare Benefit:** Choose between reimbursement for existing healthcare or enrollment in an AmeriCorps healthcare plan (includes dental and vision).
 - **Additional Benefits:** Learn more at americorps.gov/vistabenefits.
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Make a Difference, Build Your Future

Serving as a VISTA means more than just volunteering—it's about empowering communities, gaining valuable skills, and building pathways for your future career.

Apply today to join **Legal Aid of Western Michigan** and United Way of the Lakeshore in transforming lives and creating opportunities for families to thrive!

TO APPLY: Send your Resume and Cover Letter (optional) to careers@lawestmi.org. Applications will be accepted through March 7, or until filled.